

**REORGANIZATIONAL MEETING AGENDA
WESTMORELAND COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
TUESDAY, JANUARY 18, 2022, 3:30pm**

1. Roll Call:

| | | | |
|--------------------|-------|-----------------|-------|
| Bruce J. Corna | _____ | John Kline | _____ |
| Daniel Howard, Jr. | _____ | Vikki Ridenour | _____ |
| Denny Kennedy | _____ | Edward Sobota | _____ |
| Terry Painter | _____ | Thomas Sochacki | _____ |
| Tony Pauly | _____ | | |

Also present: James J. Conte, Esquire _____
Rebecca S. Lewis _____

2. Election of Officers:

Chairman –

Motion to nominate and elect _____ by _____

Seconded by: _____

Approved: _____ Not approved: _____

Vice Chairman –

Motion to nominate and elect _____ by _____

Seconded by: _____

Approved: _____ Not approved: _____

Secretary –

Motion to nominate and elect _____ by _____

Seconded by: _____

Approved: _____ Not approved: _____

Treasurer –

Motion to nominate and elect _____ by _____

Seconded by: _____

Approved: _____ Not approved: _____

Assistant Treasurer –

Motion to nominate and elect _____ by _____

Seconded by: _____

Approved: _____ Not approved: _____

Assistant Secretary –

Motion to Appoint Rebecca S. Lewis by _____

Seconded by: _____

Approved: _____ Not approved: _____

3. Today's meeting and all other meetings for the year 2022 were advertised on November 30, 2021; a copy of the Proof of Advertising is attached hereto as Exhibit A.

- a. Motion to ratify and approve the meeting dates for 2022 as advertised in the Tribune Review on November 30, 2021.

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

4. Review of Minutes:

- a. Motion to waive formal reading of the Minutes of October 18, 2021, meeting and to approve the Minutes of October 18, 2021, meeting (copy of Minutes attached as Exhibit B).

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

5. Treasurer's Report:

- a. Motion to approve Report of Treasurer for the period October 18, 2021, through January 18, 2022 (copy attached as Exhibit C).

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

6. Report of Solicitor:

- a. Reappointment by the Westmoreland County Commissioners, on December ____, 2021, for a five (5) year term for Victoria Ridenour and Thomas Sochacki

- b. Appointments:

Bank Depository – (Current – Commercial Bank & Trust of PA)

Motion to Appoint Commercial Bank & Trust of PA by _____
Seconded by: _____
Approved: _____ Not approved: _____

Motion to Approve Corporate Authorization Resolution designating the Chairman, Assistant Treasurer, Treasurer, and Assistant Secretary as authorized signatories for the powers described [(1), (2), (3), (4), (5)] with 2 signatures required.

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

Auditor – (Current – Horner, Wible & Terek, P.C.)

Motion to Appoint Horner, Wible & Terek, P.C. for the 2021 audit by _____, Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

Solicitor – (Current - James J. Conte, Esquire)

Motion to Appoint James J. Conte, Esquire by _____
Seconded by: _____
Approved: _____ Not approved: _____

Bond counsel – (suggest James H. Webster, Esquire of Clark Hill, PLC)

Motion to Appoint _____ by _____
Seconded by: _____
Approved: _____ Not approved: _____ Deferred: _____

Insurance and/or Bond carrier – (Cincinnati Insurance Company)

Motion to Appoint Cincinnati Insurance Company by _____
Seconded by: _____
Approved: _____ Not approved: _____ Deferred: _____

- c. Motion to adopt and have all members execute the Yearly Conflict of Interest Resolution

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

- d. Motion to adopt and have all members execute the Yearly Suspected Misconduct and Dishonesty Resolution.

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments: _____

- e. Solicitor requests a Motion to approve and ratify all decisions and actions of the Board, Solicitor, Bond Counsel and Auditors for the year 2021

Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments:

7. Report of the Assistant Secretary.

- a. A Statement of Financial Interest/Ethics Statement is attached. Please fill out and return at the end of the meeting or as soon as possible. Statements are to be submitted to the County Commissioners' Office by May 1, 2022
- b. Annual fee (Annual Post-Issuance Compliance fee) statements have been sent out for the year ending 2021 to the following: Adelphoi USA, Inc.; CSE Corporation/Chattan Highland Group, LLC; EA Fischione; Excela Health; and Westmoreland Cultural Trust for a total billing of \$1,250.00
- c. Annual Post-Issuance Certificates for the year ending 2021 were sent out to the following: Adelphoi USA, Inc.; CSE Corporation/Chattan Highland Group, LLC; EA Fischione; Excela Health; Redstone Presbyterian SeniorCare; and Westmoreland Cultural Trust.

8. Reimbursements

- a. Motion to make reimbursement to James J. Conte in the amount of \$271.00 for cost of publication in Trib Total Media of 2022 WCIDA meeting dates
- Motion by: _____ Seconded by: _____
Approved: _____ Not approved: _____
Comments:

9. Adjournment.

Motion to adjourn: _____ Seconded by: _____
Vote: _____ Adjournment at _____ p.m.



TRIB TOTAL MEDIA LEGAL ADVERTISING

Proof of Publication of Notice in The Tribune-Review Under the Act of July 9, 1976, P.L. 877, No. 160

Commonwealth of Pennsylvania }
County of Allegheny } SS:

Patty Klingensmith, Classified Advertising Manager of Trib Total Media, Inc., a corporation of the Commonwealth of Pennsylvania with place of business in Pittsburgh, Allegheny County, Pennsylvania, being duly sworn, deposes and says that the Tribune-Review is a daily newspaper in general circulation in Southwestern Pennsylvania. Said corporation was established in the year 1924. A copy of the printed notice of publication is attached hereto exactly as the same was printed and published in the regular editions of the said daily newspaper on the following dates, viz:
LEGAL# 207603, RE: 2022 MEETING DATES; 30TH DAY OF NOVEMBER, 2021.

Affiant further deposes that s/he is an officer duly Authorized by the Trib Total Media, Inc., publisher of the Tribune-Review, to verify the foregoing statement under oath and also declares that affiant is not interested in the subject matter of the aforesaid notice of publication, and that all allegations in the foregoing statement as to time, place and character of publication are true.

Classified Advertising Manager,
Trib Total Media, Inc.

Sworn to and subscribed before me this
30TH day of NOVEMBER, 2021

Notary Public

Commonwealth of Pennsylvania - Notary Seal
JoAnn M. Callahan, Notary Public
Westmoreland County
My commission expires July 1, 2024
Commission number 1243230
Member, Pennsylvania Association of Notaries

Statement of Advertising Costs

JAMES J. CONTE, ESQUIRE
1004 LIGONIER STREET
4TH FLOOR
LATROBE, PA 15650

To Trib Total Media, Inc..
For Publishing the notice or advertisement attached
hereto on the above stated dates \$271.00
Probating Same \$ 0
Total \$ 271.00

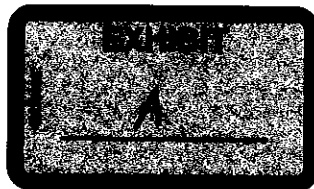
Publisher's Receipt for

The Trib Total Media, Inc., publisher of
acknowledges a receipt of the aforesaid advertising at
fully paid.

Trib Total Media Inc., Publisher
of the Tribune-Review, a Daily Newspaper.

By _____

NOTICE
Pursuant to OPEN MEETING LAW
(P.L. 486, No. 175, Section 1, et seq of July 19, 1974, as amended) of
**WESTMORELAND COUNTY INDUSTRIAL DEVELOPMENT
AUTHORITY**
Westmoreland County Industrial Development Authority shall hold its reg-
ular monthly meeting on the third (3rd) Monday of each month (unless
such Monday is a holiday, in which event, such meeting shall be held
Tuesday immediately following such holiday) at 3:30 P.M. in the Confer-
ence Room of Economic Growth Connection of Westmoreland at 40
North Pennsylvania Avenue, Fifth Floor, Suite 510, Greensburg, Penn-
sylvania. For calendar year 2022, the meetings are scheduled as follows:
Tuesday, January 18, 2022 (Reorganizational Meeting)
Tuesday, February 15, 2022
Monday, March 21, 2022
Monday, April 18, 2022
Monday, May 16, 2022
Monday, June 20, 2022
Monday, July 18, 2022
Monday, August 15, 2022
Monday, September 19, 2022
Monday, October 17, 2022
Monday, November 21, 2022
Monday, December 19, 2022
James J. Conte, Solicitor
Westmoreland County Industrial
Development Authority
207603(11-30-21)



**WESTMORELAND COUNTY INDUSTRIAL
DEVELOPMENT AUTHORITY**

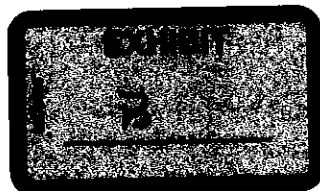
**MINUTES OF THE BOARD MEETING
Monday, October 18, 2021**

1. The meeting opened with role call and those attending were:

| | |
|--------------------------|--------------------------|
| Bruce J. Corna | Terry Painter |
| Daniel Howard (by phone) | Tony Pauly |
| John Kline | Edward Sobota (by phone) |
| Vikki Ridenour | Tom Sochacki |

Also in attendance were the Solicitor, James J. Conte, and Rebecca S. Lewis.

2. **Minutes.** The minutes of the Special Meeting held August 10, 2021, were attached to the Agenda and were reviewed by all members in attendance prior to meeting. Tom Sochacki moved for approval of the minutes and waiving formal reading, second by John Kline; approved by 8-0 vote.
3. **Report of Treasurer.** An updated outline of the balance in the checking account was attached to the Agenda for review prior to meeting. The outline indicated that there was one disbursement to Horner, Wible & Terek (\$1,540.00) for the annual audit fee and that the current balance as of the date of the meeting is \$5,485.40. Terry Painter moved for acceptance of the Report of Treasurer, second by Tony Pauly; approved by 8-0 vote.
4. **Audit Report.** The Audit Report dated September 24, 2021, from Horner, Wible & Terek, PC, was attached to the Agenda for review prior to the meeting. Vikki Ridenour moved for approval of the Audit Report, second by Ed Sobota; approved by 8-0 vote.
5. **Reappointment.** Mr. Corna called for a motion to recommend and request reappointment by Westmoreland County Commissioners for Tom Sochacki and Vikki Ridenour as members of the Authority.
- a. Tony Pauly moved for the recommendation and reappointment of Tom Sochacki as a member of the Authority, second by Terry Painter; approved by 7-0 vote.
- b. Terry Painter moved for the recommendation and reappointment of Vikki Ridenour as a member of the Authority, second by Ed Sobota; approved by 7-0 vote.
6. **Report of Assistant Secretary.** Copies of the Department of Community and Economic Development 2020 Year End Allocation Report and Allocation Bulletin #42 were attached to the Agenda for review prior to the meeting. Discussion was had to investigate any funds which may be available to Westmoreland County for the upcoming year.



7. **New Business.**

No new business.

8. **Adjournment.**

Upon motion by Terry Painter, second by Tony Pauly, a motion to adjourn was approved by an 8-0 vote. Adjournment occurred at 4:20 pm.

Respectfully submitted,

Rebecca S. Lewis
Assistant Secretary

REPORT OF THE TREASURER

Balance on hand as of October 1, 2021 **\$5,485.40**

Deposits:

10/15/2021 – Redstone Presbyterian Senior Care (Application Fee) \$2,500.00

Total Deposits: **\$2,500.00**

Disbursements:

Check

| No. | Date | Payment to: | |
|------|----------|---|-----------|
| | 10/15/21 | Wire transfer fee (Redstone) | \$ 15.00 |
| 1010 | 10/19/21 | Trib Total Media (publish audit report) | \$ 475.00 |
| 1011 | 10/19/21 | Economic Growth Connection – reimburse Cost of domain registration | \$ 144.80 |
| 1012 | 11/04/21 | Economic Growth Connection – reimburse Website invoice from Chroma Marketing Essentials | \$ 97.50 |
| 1013 | 12/20/21 | Hempfield Mini Storage | \$ 908.21 |
| 1014 | 12/20/21 | The Cincinnati Insurance Company | \$ 500.00 |

Total Disbursements: **(\$2,140.51)**

Balance on hand as of December 31, 2021 **\$5,844.49**

